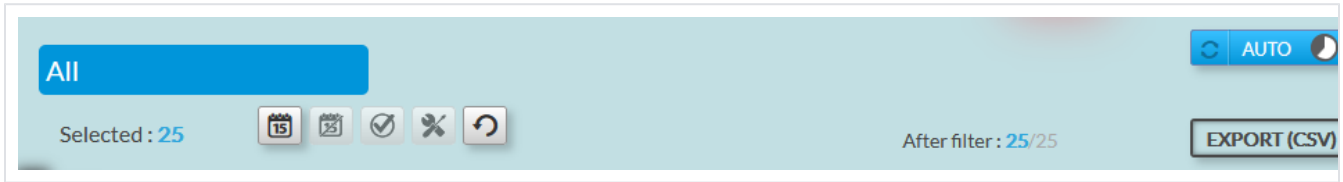


# Header area

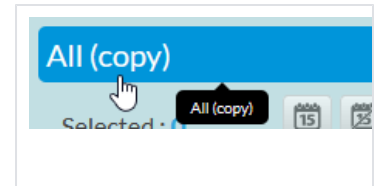
## Description



## Editing the name of a list

You can change the name of a list you have saved in your favorites at any time:

- Move the cursor on the name field ( the icon changes to show that one is possible)
- Clicking on the name will open the input field ( in grey ).
- To finish editing, simply click outside the input field.



- *The names of the lists "All Items" and "Source Problems" cannot be edited.*
  - *To make your own list containing all the items, you should make it a private favorite ( cf EN - Créer des favoris )*

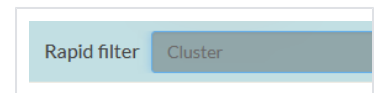
## Rapid filters

The quick filter is a comfort tool that allows you to search for a keyword in all visible columns of the list on this page:

- If the list contains several pages, it will only search on this page.
- This allows for a quick search without re-interrogating the server.
- If needed you can enlarge the number of items displayed per page in the list (cf. [Pagination Area](#) ).

NB: Press "**Entry**" to validate.

The search is not case-sensitive.



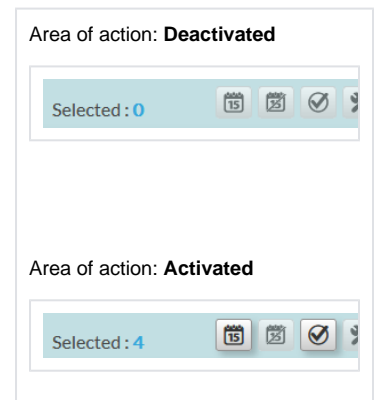
## Mass Action

The selection of at least one item is necessary to activate the action area and to be able to use an action.

- The selection is made by clicking on an item (cf. [Elements Area](#) )

**Important:**


- *Some actions may not be available if the user does not have certain mass action rights.*
  - In this case, the icon will not appear.



## Define a downtime period

Defining a shutdown period allows you to plan maintenance and notify other users.



1. Click on the  to open the window.
2. Enter the period start and end date.
3. Add a comment visible to all (recommended, but not mandatory).

**Important:** *During the maintenance period, the item switches to the "Downtime" context ( cf EN - Concept: Status & Context )*

Define a downtime period for Group selection

Start Day: 04/02/2020

End Day: 04/02/2020

Start Time: 14:23

End Time: 15:22

Comment: Enter a comment

SUBMIT CANCEL

### Delete a maintenance period


There are two different ways to delete a maintenance period:

- By the mass deletion action of active time periods
  - ( see below )
- In the Managing tab of the Host/Cluster Detail panel
  - ( see the page [Manage Tab](#) , chapter "Delete a maintenance period" )

### Delete active maintenance periods

**This action removes all active maintenance periods from the selected items in the list.**



1. Click on the  to open the window.
2. You can see the number of selected items and the number of active maintenance periods that will be deleted.
3. Click on the **VALIDER** button to delete active maintenance periods.

Removes current maintenance periods on

On 1 selected element:


1 downtime will be deleted


SUBMIT CANCEL

### Forcer le résultat à un statut

**Force the result to a status until the next check.**



1. Click on the  to open the window.
2. Select the status ( see [Status & Context](#) )
3. Enter the result of the check.

 It is not possible to force the status for clusters

Submit result for **Shinken-model-dev-centos7.2 - L - localhost**

Select a status


Enter an output

SUBMIT CANCEL

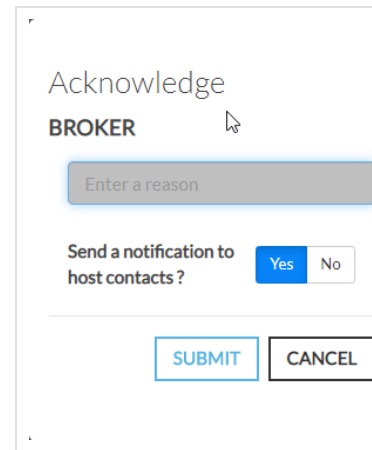
### Acknowledgement on an item

**Taking an item into account allows to warn other users that the item is being repaired.**

It is also possible to directly notify the contact of the element. ( Default: Yes )

1. Click on the  to open the window.
2. Enter a reason for the consideration.
3. Choose if you wish to notify the contact of the item.


**Important:** *The context of an element changes to "Acknowledged" for the duration of the consideration.* ( voir [EN - Concept: Status & Context](#) )



### Check status again

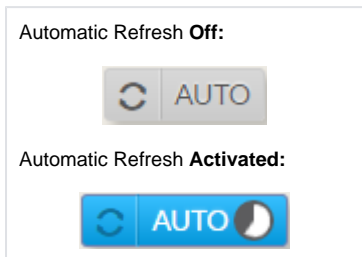
This action allows you to check the status of the item without waiting for the next check.

- Click on the  to force the audit.

 You can't force verification for clusters. It is useless as a cluster status is evaluated each time one of its elements is changing.

### Refresh list

- Click on the **AUTO** to enable or disable auto-refresh.
- Click on the icon to force the refresh directly.



### Apply the changes

- When the filters or list settings have been changed, the list refresh is stopped until the changes are applied.
- The "AUTO" button will be replaced by an "Apply" button.
- Ordinary operation restarts once the application is done.

NB:

The button **"Save"** will apply the new settings

The button **"Export"** is not available as long as the "Apply" button is active.

Pressing the " " key **Entry** is a shortcut to simulate the press of the apply button.



### Save the list

- The "Save" button will be activated when :
  1. Of a sorting
  2. Of A filter
  3. Of a grouping of checks from a host or cluster.
  4. Of a change in the display of columns (show or hide, change in column size, etc...)
  5. Of a change in the name of the list
  6. Of a change of pagination



- When you make one of the above changes, the **"SAVE"** will be made active and will allow you to save the current status of the list.

 Only available if you have write permissions on the list.

- Once saved, Users who have access to your lists in the "Group" or "Everyone" section of the favorites will see your changes.

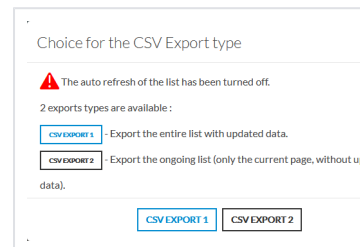
## Exporter en fichier CSV

- You can export your list in **CSV**.
- The export takes into account the current list with:
  1. filters
  2. sorting
  3. choice of columns ( export takes into account whether columns are displayed or hidden)
- Export does not take into account:
  1. the fact that some checks are not displayed because it is possible to hide the checks of a host.
  2. lines hidden by the quick filter function. They will still be exported.
- Export will delete:
  1. any semicolon (;) character encountered in each cell,
  2. any possible html style ( mainly in the columns "Results" and "Long results" )



Exporting the current page allows the user to retrieve the status of the list he is viewing.

- When the auto-refresh button is enabled, the export will perform a full export of the list.
  - The list considers that if the refresh is automatic, the export should be as up-to-date as possible.
- When the button is deactivated, the user has two choices, the export of the entire list or the export of the current page without updating the data.
  - The list can export what it has stored in memory but does not have a complete view of all items.



During data export, all interactions with the visualization interface are disabled.

## Access control

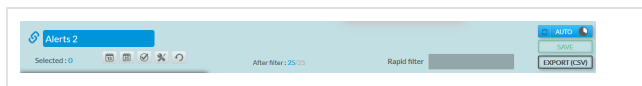
If the user does not have the rights to the current view then:

- The view will be read-only.
- A padlock will be displayed in front of the name.
- The save button will not be available.



If the user has created a [reference](#) so:

- The view will be read-only for other users.
- A link icon will be displayed in front of the name
- The background color will be changed



The save button will only be active for this user.