

Organize your bookmarks

Drag and drop functionality


To organize your favorites, you can move them by drag and drop.

Limitations:

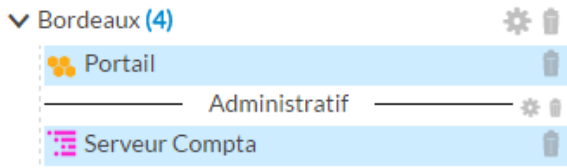
- Drag and drop will allow you to sort a section (for example from the "**Private**" section to the "**Everyone**" section)
- If you drag and drop a favorite from one section to another, it will create a copy of the favorite and the original favorite will remain in its original place.

Folders

You have the possibility to create directories to store your favorites inside.




- To create a directory, click on the button  of a section.
- A form will appear, where you have to choose the type "**Folder**" and type in the directory name.
- After validation of the form, the file will appear at the last position of the section you have chosen.

You can "drag and drop" items (bookmark, separator but no directory) into a directory




To the right of the directory name will be displayed in blue the number of "favorite" items contained in this directory.

You can

- **close a directory** to hide the contents of the directory by pressing the button  located to the left of the directory name.
- **do a "drag and drop"** on the directory.
- **rename** the folder by clicking on the button .
- **delete** this folder by clicking on the button .


Separators

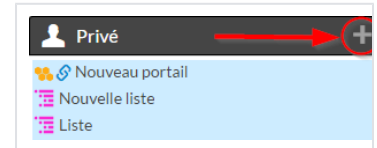
You have the possibility to create separators to visually organize your favorites.


- To create a separator, click on the button  of a section.
- A form will appear, where you have to choose the type "**Separator**" and enter the name of the separator.

After validation the separator will appear at the end of the section.

You can

- **do a "drag and drop"** the separator to move it.
- **rename** the separator by clicking on the ().



- **delete** this separator at any time by clicking on the button ().

